



## **PARKS & RECREATION ADVISORY BOARD**

September 12, 2011

5:30 p.m.

2 Civic Center Plaza, 6<sup>th</sup> Floor Conference Room

### **MINUTES**

*Members Present:* 4

David Turner, Jim Tolbert, Jennifer Barr-Ardovino, Janet Selzer

*Members Absent:* 3

Carlos Bombach, Ralph Cloud, Frederick Caldwell

*Member Vacancies:* 2

*Staff Present:*

Nanette Smejkal, Parks & Recreation Director, Ed Hersh, Assistant Director, Marci Tuck, Open Space, Trails and Parks Coordinator, Stuart Ed, General Services Director, Joel McKnight, General Services Deputy Director, Steve Lunsford, Land Management Superintendent, Lucy Calderon, Recording Secretary

*Agenda Item #1.* Meeting Called to Order

David Turner, Chair, called meeting to order at 5:36 p.m.

*Agenda Item #2.* Approval of Minutes: August 8, 2011

Motion by Janet Selzer to approve the August 8, 2011 minutes as written. Second by Jim Tolbert. Motion carried (unanimous).

*Agenda Item #3.* Call to the Public (for items not on the agenda)

None

*Agenda Item #4.* Parks and Recreation Calendar and Newsletter

Nanette Smejkal, Parks and Recreation Director, highlighted the calendar and newsletter included in the agenda packet. Ms. Smejkal reminded members of Ribbon Cutting event at the Westside Dog Park, Saturday, September 24, 2011 at 10:00 a.m.

*Agenda Item #5.* Subcommittees

- a. Parks and Recreation Advisory Board Representative Meeting Report – City Plan Commission Plan Rewrite (Jennifer Barr-Ardovino)

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Jennifer Barr-Ardovino stated that draft plans for health and historic buildings were reviewed and have been submitted to Steering Committee. Drafts may be viewed on [www.planelpaso.org](http://www.planelpaso.org)

Agenda Item #6. Discussion and Action: Subcommittee Assignments (as needed)

Jim Tolbert resigned as Chair of Tree Subcommittee and nominated Jennifer Barr-Ardovino. Ms. Ardovino accepted the nomination.

Motion by Jim Tolbert to appoint Jennifer Barr-Ardovino as Chair for the Tree Subcommittee. Second by Janet Selzer. Motion carried (unanimous).

Agenda Item #7. Presentation and Information: Introduction of Marci Tuck, Open Space, Trails and Parks Coordinator, and Special Projects Overview

Marci Tuck presented a PowerPoint outlining her background, experience and duties she's acquired with the City of El Paso Parks and Recreation Department. Ms. Tuck is working on special projects assisting Nanette Smejkal, Parks and Recreation Director, Parks Master Plan update with Consultants, Signage and Improvement Plans, Trail Heads, Grants and Park Partners.

Agenda Item #8. Discussion and Action: Use of 0.141 Acres of Parkland at Cimarron Park to Construct a Residential Street.

Marci Tuck presented a PowerPoint showing the area at Cimarron Park where a residential street is proposed to allow increased access for emergency vehicles in neighborhood as well as access to park. City Planning Commission has reviewed and approved. Item will be presented to City Council, September 20, 2011, for consideration. State Statute requires City Council have a hearing to assure park isn't being harmed and it be of public interest. City Council takes a formal action by Resolution.

Motion by Jim Tolbert to recommend to City Council to approve use of a residential street at Cimarron Park. Second by Jennifer Barr-Ardovino. Motion carried (unanimous).

Agenda Item #9. Discussion and Information: Introduction of Land Management Superintendent Steve Lunsford, FY 12 Land Management Budget and Maintenance Initiatives (General Services)

Stuart Ed, General Services Director, introduced Steve Lunsford, Land Management Superintendent. Mr. Lunsford gave a brief biography, his education, experience and cities of employment and his current role in Land Management.

Stuart Ed discussed land management budget of 8.3 million; \$550,000 of litter expense was transferred to Environmental Services Department. Over seeding pilot program is in process on 9 playing fields with \$100,000. Six seasonal workers have been hired for each corral; additional \$150,000 for fertilizer.

Agenda Item #10. Discussion and Information: Park Restroom Policy

Motion by Jim Tolbert to table agenda item until next month. Second by Jennifer Barr-Ardovino. Motion carried (unanimous).

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### Agenda Item #11. Identify Items for Future Agendas

- Discussion and action prohibiting the use of Hibachi's on park grounds
- Park Restrooms

### Adjournment

Meeting adjourned at 7:03 p.m.

Minutes prepared by Lucy Calderon, Senior Secretary